

BECOME PART OF THE LE MERIDIEN FAMILY

Day/Night Front Office Agent – Part Time/Full-time

Reporting directly to the Front Office Manager, the Front Office Agent will be a key member of the front office team, responsible to deliver excellent customer service at all time as per brand standards.

The selected candidate must:

- Be highly motivated and works well within a team.
- Offer positive experience to all guests with a positive attitude.
- Greets guests in a positive manner and offers assistance continuously.
- Be flexible with the working hours and is able to work weekends and public holidays.
- Must have a customer-focus approach.
- Maintains a friendly, cheerful and courteous attitude at all times.
- Address customer queries, concerns and complaints in a timely manner.
- Build strong relationships and liaise with all other department's especially housekeeping, reservations etc.
- Fluent in English.
- Having strong verbal skills in other languages will be considered an asset.

Candidates with previous experience within the hotel industry will be given preference.

Are you the perfect candidate?

Please send your CV to our Human Resources Manager by email to careers@lemeridien.com or give us a call on [+356 2311 2152](tel:+35623112152).

Get to know us: www.lemeridienmalta.com

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ST. JULIANS HOTEL & SPA